

## **ADVISORY COMMITTEE FOR THE STATE PUBLICATIONS CLEARINGHOUSE MINUTES**

A regular meeting of the Advisory Committee was held on January 10, 2005 in the Department of Administration Building, in the Reserved Dining Room. The meeting was called to order at 2:05 p.m. The following people were present: Susan Dunn, Tom Evans, Greg Facincani, and Deborah Mongeau.

### **MINUTES**

The minutes of the October 12, 2004 meeting were accepted as submitted.

### **UPDATE ON CLEARINGHOUSE ACTIVITIES**

- The Secretary of State's new web page debuted several weeks ago. The State Library link is prominently displayed on the toolbar at the top of the page. Go to <http://www3.sec.state.ri.us/> to connect to site.
- Greg mentioned that the IT department would like to set up a system that would send an alert when an electronic document issued by a state agency has been updated online. The RSS software could generate a message to the State Library, which in turn could inform depository libraries and other interested parties.

### **OTHER BUSINESS**

- Tom Evans reappointed Committee members Susan Dunn and Deborah Mongeau for another two-year term. Susan Berman has resigned from the Committee; Tom will name a replacement before the next scheduled meeting in April.
- Tom has posted the dates of the 2005 Advisory Committee Meetings in the annual calendar of Secretary of State meetings. The Secretary of State's Office plans to post all scheduled Open Meetings on their website in the near future. Search capabilities of these postings will include board name, municipality or agency name, and perhaps keyword.
- The changes that the Advisory Committee made to the Clearinghouse Rules and Guidelines will be posted online with the Secretary of State's Office in January 2005. A notice of the changes will be published in the Providence Journal; if less than 25 responses to the notice are generated in 90 days, no public hearing will occur. The rules will then be filed and will take effect twenty days after the filing.
- Tom said that all state agencies that are audited are now required by law to send an electronic copy of the audit to the Secretary of State's Office.
- Lobbyists must be registered online by January 15, 2005 with the Secretary of State's Office in order to testify. To search for lobbying information on Lobby Tracker, go to <http://www3.sec.state.ri.us/pubinfo/lobbying>.
- The Vol. 1 pocket part of the RI General Laws (Constitution) will be shipped separately from the RIGL pocket part package sent from Lexis-Nexis.
- Tom pointed out that the Law Revision Office has posted interesting bits of information from the 2004-2005 legislative year on the General Assembly website. Facts on bills introduced, passed, vetoed and overridden in 2004-2005, bills vetoed by the Governor, history of the Laws of Rhode Island, etc. Visit [www.rilin.state.ri.us/gen\\_assembly/genmenu.html](http://www.rilin.state.ri.us/gen_assembly/genmenu.html) for more information.

The meeting adjourned at 3:30 pm.

Respectfully Submitted,

Susan E. Dunn  
Secretary